

TRAINING OVER THE INTERNET



UK Training's online seminars will be delivered at the following web address:

www.uktrainingonline.co.uk

You will be allocated login details before the date of the seminar.

WHAT EQUIPMENT DO I NEED TO TAKE PART IN THIS SEMINAR?

In order to take full part in the online seminar you will need the following.

- A computer with a high-speed internet connection is recommended.
- A headset.

WILL THE TRAINING WORK ON MY COMPUTER?

You will be able to access the seminar with a computer that meets the following requirements.

OPERATING SYSTEM	MINIMUM SOFTWARE	HARDWARE REQUIREMENTS
Windows XP with Service Pack 2	Internet Explorer 6, or Firefox 2 Flash Player 8 or later	450MHz Processor (Pentium II or equivalent) 512 MB of RAM
Windows Vista	Internet Explorer 7, or Firefox 2 Flash Player 8 or later	1GHz Processor (Pentium II or equivalent) 1GB of RAM
Windows 7	Internet Explorer 8, or Firefox 3 Flash Player 8 or later	1GHz Processor (Pentium II or equivalent) 1GB of RAM
MAC OS	Firefox 2, or Safari 2 Flash Player 8 or later	500 Mhz Processor or faster 512MB of RAM
Linux (RHEL)	Firefox 2 Flash Player 8 or later	n/a
Solaris	Firefox 2 Flash Player 9 or later	n/a

DO I NEED TO INSTALL ANY SPECIAL SOFTWARE?

You should install the very small piece of software required to view the seminar effectively. The links to install this can be found here: <http://www.uktrainingonline.co.uk/downloads/>

WHAT DO I NEED TO DO PRIOR TO THE DAY OF THE SEMINAR?

- It is recommended that you test your computer prior to attending the seminar. You can do this at http://admin.emea.acrobat.com/common/help/en/support/meeting_test.htm
- Complete the UK Training Headset Setup; this can be found at www.uktrainingonline.co.uk/audiosetup/ and should take no longer than 5 minutes and will help you setup your complimentary UK Training Headset.
- Once you have completed the Headset Setup, we would like you to tell us a bit about yourself. This will help us make points which are of specific relevance to you. It also gives you the opportunity to ask questions you would like to be answered during the seminar. You can access this page here: www.uktrainingonline.co.uk/aboutyou

HOW DO I JOIN THE SEMINAR?

You will be asked to login to the seminar 30 minutes prior to the beginning. Please make sure you have any pop-up blockers turned off.

- You will have received an email, containing the seminar access information shortly after booking your place. When your seminar time arrives, click the link or enter the URL (the web address) into your web browser's address bar. These details will also be sent with your complimentary headset.
- When the meeting login screen appears, please enter the username and password into the relevant boxes and click 'Enter Room'.
- The seminar should launch in your browser.

UK TRAINING CONTACT DETAILS:

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